

ACCEPTABLE COMPUTER & iPad INTERNET USAGE AGREEMENT FOR STUDENTS

Acceptable Use and Conditions

I agree to follow the directions set out below when I use the internet or a log-on account:

- I will use the school computer only with the permission of a teacher
- I will only use the internet when supervised by a teacher.
- I will follow all instructions from teachers when using school computers.
- I will not give my password out to others.
- I will not let other people log-on to my account.
- I will tell the teacher if I think someone is using my log-on account.
- I will tell the teacher straight away if I see any information on the computer that is not acceptable in a primary school environment.
- I will only browse or search appropriate websites.
- I will use material from Internet sites or other sources only if I have permission to do so.
- If I download work or pictures from the internet I will say where it comes from.
- I will not give out my name, phone number, address, name of the school, photographs or other details about myself or others.
- I will take care when using the computer equipment and will not change any computer settings (including changing wallpapers, themes and screensavers).
- I will not use the school computers to be mean, rude or unkind about other people.
- I will make sure that any comments that I post or any work that I wish to have published is respectful, carefully written and well presented.
- I will not interfere with other people's work, which may result in it being changed, vandalised, lost or deleted.

Unacceptable Use and Consequences

I understand that:

- I will be held responsible for all my actions while using online services and for any breaches of directions;
- I will be held responsible for all my actions if I allow any other person to use my online services account;
- The misuse of online services may result in the withdrawal of access to services and other consequences informed by the Department of Education and School policies; and
- I may be legally liable for misuse of the computer and the police may be contacted.

STUDENT

I agree to abide by the acceptable usage agreement for school students at Koorana Primary School. I understand that if I am given an online services account and break any of the directions in the agreement, it may result in disciplinary action, determined by the principal in accordance with the Department's *Students Online Policy and Behaviour Management Policy*.

NAME OF STUDENT: _____

SIGNATURE OF STUDENT: _____

DATE: _____



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NAME OF STUDENT _____

NAME OF PARENT/RESPONSIBLE PERSON _____

YEAR LEVEL _____ ROOM _____

TEACHER

I have read the School Computer and Internet usage agreement to the student and have fully explained all the details.
I will provide appropriate supervision for students using the internet and other online service at school.

TEACHER SIGNATURE _____

DATE _____

PARENT/RESPONSIBLE PERSON

I have both read and discussed the computer and internet agreement of Koorana Primary School with my child and I fully understand that both the computers and access to the internet are only to be used for 'Educational Purposes'.

I agree with the conditions relating to the use of computers and the internet by students at Koorana Primary School. I agree to support the school with enforcing any consequences related to the misuse of computers and the internet.

I recognise that although the school will have a number of monitoring strategies in place, it will not always be possible to totally prevent access to controversial materials.

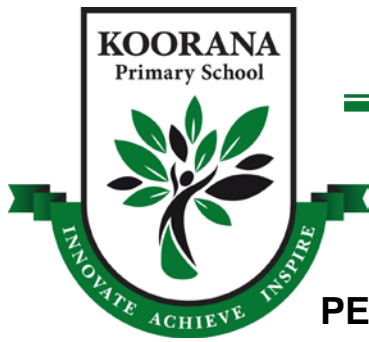
I give permission for my child to access the internet for information for use in their classroom program and to publish work on the internet (eg. School web site and classroom blog), using their first name and year level only.

PARENT/RESPONSIBLE PERSON SIGNATURE _____

DATE _____

UNACCEPTABLE USE OF COMPUTERS, NETWORK OR THE INTERNET AND CONSEQUENCES

- All students will be required to complete the Cybersmart Program under the supervision of the class teacher.
- Restorative action will be tailored to meet specific concerns related to a breach of agreement, and assist students in gaining the self-discipline necessary to use online services appropriately.
- Unacceptable use of computers, network or the internet will result in review of student privileges in consultation with the Principal, Parents/Guardians.
- In the event of a serious breach or repeated offences parents/guardians will be informed and access to the computers / Internet will be determined by the Principal.



PERMISSION TO PUBLISH STUDENTS' WORK OR IMAGES OF STUDENT

Dear Parent or Responsible person,

We request your permission for video or photographic images of your child to be taken during school activities. If such images are captured, they would be used for the purpose of educating students, promoting the school, or promoting public education. I am also seeking your permission for the school to publish images and/or samples of your child's work.

If you give your permission, the school may publish images of your child and/or samples of work done by your child in a variety of ways, including, but not limited to, online and hard copy school newsletters, Department of Education and Training Internet web sites or intranet web sites, school annual magazines and local newspapers. If published, third parties would be able to view the photographs and work.

If you sign the attached form it means that you agree to the following:

- The school is able to publish images of your child and samples of your child's work as many times as it requires in the ways mentioned above.
- Your child's image may be reproduced either in colour or in black and white.
- The school will not use your child's image or samples of your child's work for any purpose other than for the education of students or for the general promotion of public education and the school.
- The school will only publish the first name of the student. Family names will not be revealed.

Any images captured by the school will be kept for no longer than is necessary for the above-mentioned purposes and will be stored and disposed of securely. Whilst every effort will be made to protect the identity of your child, the Department of Education and Training cannot guarantee that your child will not be able to be identified from the image or work.

If you agree to permit the school to capture images of your child, and to publish images of your child, or samples of your child's work, in the manner detailed above, please complete the consent form below and return it to the school. This consent, if signed, will remain effective until such time as you advise the school otherwise.

CONSENT FORM

I **agree** / **disagree** to the videoing or photographing of my child during school activities for use by the school in educating students and promoting the school and public education. I also agree to the publication of images or samples of work of (insert child's name) _____ in ways including, but not limited to, web sites or intranet web sites of the Department of Education and Training, school newsletters (print and online), magazines and the local newspaper, subject to the conditions set out above. I will notify the school if I decide to withdraw this consent.

Name of student: _____ Form / Class: _____

Signature of student: _____ Date: _____

Signature of parent/responsible person: _____ Date: _____

Student Online Policy can be found at <http://www.kooranaps.wa.edu.au> under policy tab.

Note: This consent form should be filed by the school and a copy provided to the parent.