Koorana Schools
School Board
MINUTES
June 25th  2.30pm
School Conference Room

Members:  Margaret Gold (Principal KPS)  Marion Wright (Principal KESC)
          Dane Franklin (staff rep KPS)      Paul Wilton (parent rep / Board Chair KPS)
          Karen Graham (staff rep KPS)      Linda Harris (staff rep KESC)
          Carolyn Fisher (parent rep KPS)   Janna Lansdell (parent rep KPS)
          Vivienne Steur (community rep: non-voting)

Also present: Samantha Benn (minutes), Robyn Clark (Finance Report)
Apologies: Mel Irvine (parent rep KESC), Mellissa Mokomoko (parent rep KPS), Gloria Stewart
(Community rep)

Meeting opened: 1.35pm

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1.0  Welcome:
Paul (Chairman) opened the meeting and welcomed Vivienne.

2.0  Minutes of previous meeting
Moved: Margaret  Accepted: Marion  Seconded: Dane

3.0  i. Terms of Reference
Copies provided to members present.
No changes since wording re: composition as discussed previously.

Accept Terms of Reference
Moved: Marion  Accepted: Janna  Seconded: Paul

   ii. Sports Shirts
Information has gone out in newsletter and Margaret has spoken to P&C.
P&C to reinitiate faction identification ideas e.g. hats, shirts, wristbands.
Dane to design an online vote for parent community and students in Year 2-6 in Term 3.
Moved: Margaret  All members present were in favour.
Uniform policy will be revisited in light of decisions made in the future.

4.0  i. Delivery & Performance Agreement
Copies distributed to board. Agreement between school/s and department.
Paul has signed off for both schools as Chairman of the Board.
Copies have been emailed to staff.
In three years, the schools will be reviewed by an independent body (DES) and will speak to
board members. It is imperative that board members have ‘behind the scenes’ knowledge of
the operation of the schools.

ii. Final Business Plans
KPS – emailed out.
KESC – hard copies distributed.
Documents are shared and complement each other, strategies and goals are different.
Staff from both schools had lots of input into the construction of the BP.
This leads our teaching practice and sits above operational planning.
iii. Vision Setting
General discussion: Where are we going as a Board? We need to explore our strength in parent and community reps and all be ‘on the same page’. This is a process over time. Schools need positive marketing to increase enrolments. Ideas shared include:
- Work displays at shopping centre.
- Leaflet drops to day care centres and local homes.
- Student involvement in interschool projects and competitions.
- Community focused events
- Facebook – Vivienne will explore.
- Needs to be systematic.

Next meeting, bring a planner and ideas for the future.

5.0 Financial Matters
Comparative budgets provided and outlined by Marion (KESC) and Robyn (Registrar KPS)
Note - low voluntary contributions for KPS.

6.0 Principals’ Reports
KPS – email attached.
Paul Ingram is our Occupational Health and Safety Rep
PEAC testing – next term
AEDC completed
Reporting to Parents – Interviews on Wednesday 1st July – Reports handed out; over 150 interviews booked
Performance Management is taking place for teachers and non-teaching staff
School development day 20th July – teachers and EAs taking part in sessions across network of schools
Yr 6 end of year events are being finalised
PBS – What is happening in the school survey – students are currently taking part
K / PP enrolments for 2016 are due in July
Koorana PS won the Aussie Rules Football at the recent RASA carnival
Little Smarties program for 1-3 year olds will start on Wednesday 22nd July

KESC – copies provided
Lots of background info for board members to read
Acronyms provided
Performance Development
Reports: AEDC; SCSA update; NQS
Chaplaincy Program endorsement.
Moved: Marion Accept: Paul Seconded: Margi

7.0 General Business
Free dress/theme day – one per term.
Moved: Margaret All members present were in favour.

Fencing Update: Boundary will be extended. Some play equipment will be relocated and new play equipment options will be considered to go inside the new fencing. Levelled grassed area will be created for juniors to play on.

Next meeting: Wednesday 19th August 8.30am

Meeting closed 2.45pm

Endorsed by the Chair of the Koorana Schools Board

Signed Paul Wilton Date: 8/5/15
Paul Wilton
Chair Koorana Schools Board