



# KOORANA PRIMARY SCHOOL PRE-PRIMARY 2019 REQUIREMENTS



## IMPORTANT:

- When ordering online please make sure you use the **correct** code (ie some schools have the option of pick up or delivery). You can only opt for pick up if you place your order **before** the return date on your booklists.
- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- If ordering online, please retain 'confirmation of payment' email that you would have been sent once you paid for your order. Any queries about payment please contact enquiries@ziggies.net.au
- **PARTICIPATING IN THIS PROGRAM HELPS YOUR SCHOOL COMMUNITY RAISE IMPORTANT FUNDS FOR SCHOOL RESOURCES.**
- Any further queries about our Returns policy, trading hours etc please visit [ziggies.net.au/support-for-parents/](http://ziggies.net.au/support-for-parents/)
- **BY ORDERING ONLINE, YOU GO INTO THE DRAW TO WIN 1 OF 10 \$200 PRE-PAID VISA CARDS (valid for online orders placed by the 16<sup>th</sup> December 2018).**

## HOME OR BUSINESS DELIVERY (MUST BE PRE-PAID):

- Any delivery orders NOT paid for will not be processed. Please ensure you have PAID for all delivery orders.
- **Order online by 3<sup>rd</sup> December 2018.**
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **KOOD** Year: **PRE-PRIMARY** Password: **ZZY042**
- **Postage is \$6.00 per child or \$10.00 per family (for instructions on family delivery see below).**
- Select "*delivery per family*" option on the first child's order, then for every additional order, select the "*additional child*" option. You will be charged \$10.00 delivery on the first child's order, and \$0.00 delivery for each additional child's order. **Please put the full name & year level of each sibling in the "comments" area so that we can ensure all orders are sent together.**
- You will receive an email from Australia Post when your order is dispatched with a tracking number, which can be used to track your parcel on [www.auspost.com.au](http://www.auspost.com.au).
- We recommend using a **business address** for delivery as all parcels must be signed for. If you are not home to receive the parcel it will have to be collected from the relevant Post Office. **Please ensure that you enter the name of the business.**
- If you are planning to be away on holidays, please enter the name and address of a friend or relative who can receive the parcel on your behalf.

## PRE-ORDERED SCHOOL SHOP PICK-UP:

- **Return your list to school by 30<sup>th</sup> November 2018.**
- **Tick the items you wish to purchase.**
- To pre pay, complete the payment information (if paying by card) or return the list with a cheque made out to Ziggies Educational Supplies.

OR

- Order online up to **3<sup>rd</sup> December 2018** and choose school pick-up.
- Visit [booklists.ziggies.net.au](http://booklists.ziggies.net.au) School code: **KOO** Year: **PRE-PRIMARY** Password: **ZZY042**
- To pre pay, complete the payment information online.
- For payment on collection, credit card, EFTPOS & cash facilities are available– **no cheques** will be accepted on the day of pick-up.
- If you have chosen the pick-up option & know that you are not available to attend the pick-up day, a friend or relative may collect the bag on your behalf. ALL uncollected orders will remain at Koorana Primary School.
- **Collect your pre-packed bag from the Undercover Area on Tuesday 29<sup>th</sup> January 2019 from 2:30pm – 4:00pm.**

## LATE ORDERS:

Orders placed after the 3<sup>rd</sup> December 2018 can only be for home delivery.

Postage will be **\$8.00 per child or \$12.00 per family.**

Delivery before the start of school cannot be guaranteed for orders placed after 14<sup>th</sup> January 2019.

ZIGGIES EDUCATIONAL SUPPLIES

Email: [enquiries@ziggies.net.au](mailto:enquiries@ziggies.net.au)

Phone: 9455 3717

**PLEASE TEAR OFF THIS COVER PAGE TO KEEP AS A REMINDER**



**MISSING ITEMS:**

If you have any items missing from your pack that are not listed as being on back order, please notify us within 7 days of receiving your order by emailing enquiries@ziggies.net.au. Any claims made after this date will not be accepted.

**REFUNDS:**

Refunds will be granted for textbooks/workbooks on your Requirements List that are in **PERFECT** condition up to the **17<sup>th</sup> February 2019 or 14 days from date of purchase** (whichever is the latter). PERFECT condition = still wrapped in packaging, no name written on, no bent corners, no book covering.

**NO REFUNDS WILL BE ISSUED FOR DIGITAL PRODUCTS WHICH HAS HAD THE CODE SCRATCHED OFF/OR SEAL HAS BEEN BROKEN.**

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**

Ziggies will gladly refund or exchange any items deemed faulty from the manufacturer.

**YOU MUST BRING IN YOUR RECEIPT. A REFUND WILL NOT BE GIVEN IF THE RECEIPT IS NOT PRESENTED.**

**SELF SERVICE:**

Trading hours: Mon – Fri 9:00am – 5:00pm  
Sat 9:00am – 1:00pm

Extended hours: Sat 2<sup>nd</sup> Feb 9:00am – 3:00pm  
Sun 3<sup>rd</sup> Feb 11:00am – 4:00pm  
Mon 4<sup>th</sup> Feb 8:00am – 6:00pm  
Tues 5<sup>th</sup> Feb 9:00am – 6:00pm  
**Closed all public holidays**

Visit us at: **1/180 Bannister Rd**  
**Canning Vale WA 6155**  
enquiries@ziggies.net.au  
9455 3717

**Shop 31, 57 Joondalup Drive (off George Grey Place)**  
**Joondalup WA 6027**  
northstore@ziggies.net.au

**How to shop:** The bin locations listed on the left hand side of your requirements list correspond to the numbers on tags underneath each item in store. These numbers run in numerical order.

**Please note that the last two weeks of January are EXTREMELY busy in store. We encourage you to arrange your orders as soon as you can.**

**Please cut along this line and retain this slip as a reminder**

**PARENTS TO SUPPLY:**

- 1x Library Bag (45cmx35cm)
- 1x Hat or Cap
- 1x Creme of Tartar
- 2x Boxes of Tissues (224s)
- 1x Box Sandwich Size Zip Lock Bags
- ALL ITEMS TO BE NAMED

Your parcel will be available from the Undercover Area on:  
**Tuesday 29<sup>th</sup> January 2019 from 2:30pm – 4:00pm.**

**You may pay via cash, credit card or EFTPOS on the day.**  
**No cheques will be accepted on collection day.**

Surname:

First Name:

Total: \$

**KOORANA PRIMARY SCHOOL  
PRE-PRIMARY**

# KOORANA PRIMARY SCHOOL PRE-PRIMARY 2019

Student Name: \_\_\_\_\_ Parent Name: \_\_\_\_\_

Parent Contact #: \_\_\_\_\_ Email Contact: \_\_\_\_\_

*PLEASE TICK THE ITEMS YOU WISH TO PURCHASE*

BIN LOC	ITEM	NOTES	<input checked="" type="checkbox"/>	QTY	PRICE EA	TOTAL
<b>PERSONAL ITEMS FOR STUDENT USE</b>						
0089	Crayons Strand 12 #		<input type="checkbox"/>	1	\$7.70	\$7.70
0092	Crayons Texta Zoom Twist Case 12 #		<input type="checkbox"/>	1	\$7.40	\$7.40
0167	Document Wallet Plastic Clear		<input type="checkbox"/>	1	\$2.20	\$2.20
0237	Glue Stick UHU Blu 40g #		<input type="checkbox"/>	5	\$2.80	\$14.00
0278	Marker Artline 70 Black #		<input type="checkbox"/>	1	\$3.40	\$3.40
0309	Marker Crayola Washable Broadline Classic 10 #		<input type="checkbox"/>	1	\$6.55	\$6.55
0350	Marker Whiteboard Faber Bullet Blue #		<input type="checkbox"/>	1	\$2.05	\$2.05
0351	Marker Whiteboard Faber Bullet Green #		<input type="checkbox"/>	1	\$2.05	\$2.05
0352	Marker Whiteboard Faber Bullet Red #		<input type="checkbox"/>	1	\$2.05	\$2.05
0405	Pencil Coloured Columbia 12		<input type="checkbox"/>	1	\$2.75	\$2.75
0440	Pencil Jumbo Staedtler Triangular 2B		<input type="checkbox"/>	3	\$1.15	\$3.45
<b>SUBTOTAL</b>						<b>\$53.60</b>

PLEASE TICK IF ALL OF THE ITEMS ABOVE TO BE PURCHASED

**SCHOOL VOLUNTARY CONTRIBUTIONS**

PLEASE SELECT ONLY ONE OF THE FOLLOWING CONTRIBUTIONS BELOW:

C	Koorana Primary School Contribution Per Child (ONE CHILD)	<input type="checkbox"/>	1	\$50.00	\$50.00
	OR				
C	Koorana Primary School Contribution Per Child (SCALED FEE FOR TWO CHILDREN)	<input type="checkbox"/>	1	\$40.00	\$40.00
	OR				
C	Koorana Primary School Contribution Per Child (SCALED FEE FOR THREE OF MORE CHILDREN)	<input type="checkbox"/>	1	\$30.00	\$30.00

← PLEASE SEE PREVIOUS PAGE FOR PARENTS TO SUPPLY

GRAND TOTAL: \$ \_\_\_\_\_

**2019 PERSONAL ITEMS LIST - PAYMENT DETAILS - ZIGGIES EDUCATIONAL SUPPLIES**

If pre-paying by credit card, please fill out the information below:

Card Type:  Mastercard  Visa (American Express is not accepted)

Card Number: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Expiry: \_\_\_\_\_ / \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

*\*By signing above, you authorise Ziggies Educational Supplies to debit your account for the above order.*

Prices are subject to change without notice All prices include GST

**NO REFUNDS WILL BE ISSUED FOR ITEMS MARKED WITH A #, THESE ITEMS ARE FIRM SALE.**