

Koorana Primary School

Good Standing Policy



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RATIONALE:

Koorana Primary School's Good Standing Policy is underpinned by the WA State Government "Let's Take a Stand Together" Action Plan and the School's Student Behaviour Policy. The Good Standing Policy provides a framework and guidelines to assist staff in supporting students to display positive behaviours in line with our expectations of being SMART – Safe, Motivated to Achieve, Respectful and Trustworthy.

WHAT IS GOOD STANDING:

All students commence the school year with Good Standing status.

Maintaining Good Standing requires students to uphold the Koorana SMART expectations and display acceptable behaviours in accordance with the Positive Behaviour Expectations Matrix.

This includes following all Student Behaviour Expectations; in the classroom, in specialist classes and showing respect to staff including relief teachers, education assistants, support staff and volunteers. This extends to the playground during break times and transitioning to and from classes.

MAINTAINING GOOD STANDING:

Students with Good Standing are eligible to participate in extra-curricular activities such as whole-school and PBS reward days, Big Week Out days, incursions / excursions, class rewards, sporting events (in school and interschool) and special events.

LOSS OF GOOD STANDING:

Staff use many strategies with students to promote positive behaviour choices. We want students to maintain their Good Standing. However, students will lose Good Standing if they have been referred to Administration for two or more minor behaviours within the term. In the event of a student **losing** their Good Standing they will not be eligible to participate in extra-curricular activities, as stated above, until their Good Standing is reinstated (min 10 days). The loss of Good Standing commences when a student is:

- suspended from school
- referred to the office for a repeated minor behaviour (up to 3 times)
- or has any combination of the above mentioned at the discretion of administration

Please note, breaches of acceptable standards of behaviour that result in a suspension or in school suspension, leads to an **automatic loss of Good Standing**.

REINSTATING GOOD STANDING

Good Standing may be reinstated after two weeks (10 school days) if:

- The student is maintaining appropriate behaviour as outlined in our school PBS Behaviour Expectations to the best of their ability (on completion of SMART Tracker).
- The SMART Tracker will include both classroom and playground expectations and will be signed off each period by a staff member.

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Loss of Good Standing Process

There are three stages involved in loss of Good Standing.

STAGE 1 – NOTIFICATION

A Stage 1 Notification message is sent home via Class Dojo (or email) by the classroom / specialist teacher when a student has:

- Repeated progression through the *Student Behaviour Referral Process Flowchart*
- Displayed negative behaviour that results in a referral to the Administration Team
- Displayed inappropriate behaviour whilst representing the school in extra-curricular activities

STAGE 2 NOTIFICATION

A Stage 2 notification letter is sent home by the Deputy Principal when a student has:

- Further referrals for major or repeated minor behaviours

Deputy Principal will call home to discuss and send the notification letter to be signed and returned.

STAGE 3 NOTIFICATION – LOSS OF GOOD STANDING

- Involvement in an incident in the classroom or playground that requires immediate withdrawal by the Administration Team or at the discretion of the Principal.
- Involvement in a one-off severe behaviour incident in the classroom or playground that results in an in-school or out of school suspension.
- Parents/carers will be contacted by the Administration Team to explain the loss of Good Standing and the process for reinstatement.
- After ten school days, Deputy Principal or Class Teacher and student will meet to discuss reinstatement and parents/carers will be notified via Class Dojo.

Please note if a child is suspended either in or out of school, this will result in an immediate loss of Good Standing. In this instance, parents will be informed of the loss of Good Standing at the same time as the suspension.

Students who lose their Good Standing twice in a school term will lose the right to attend extra-curricular activities scheduled for the remainder of that term.

Good Standing is restored at the beginning of each term.

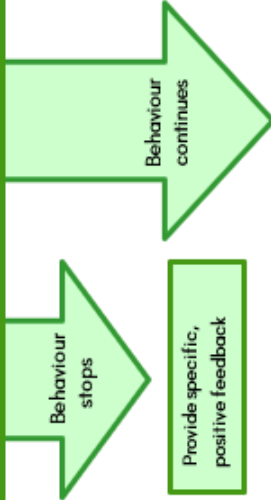
Student Behaviour Referral Process

Response is: **Calm** **Consistent** **Brief** **Immediate** **Respectful** **Private**
Is Behaviour a Minor or Major?

Follow PBS MINOR Behaviour Response

TEACHER RESPONSE:

- o Low Key Response
- o Re-direct (*Sitate the expected behaviour*)
- o Re-teach (*Tell, show, practice, encourage.*)
- o Provide choice



CHOICE MADE
Consequence needs to relate to behaviour

CLASSROOM

- Verbal Reminder
- Visual Reminder - Name on the Board
- Class Consequence
- Time out in class, Partner Room or recess/ lunch time out (*with teacher supervision*)
- o **Teacher - *Integris Entry & Parent Contact* if required**

PLAYGROUND

- Loss of Privilege – walk with teacher or sitting out

No administration action required

Follow PBS MAJOR Behaviour Response

MINOR	MAJOR
<p>Teacher Managed</p> <ul style="list-style-type: none"> • Answering back • Cheating/Integrity • Disruption • Inappropriate comments / language • Minor dishonesty • Minor physical contact • Not following instructions • Out of area/seat • Minor property misuse • Inappropriate unsafe behaviour • Work avoidance • Disrupting the class • Calling out 	<p>Administration Managed</p> <ul style="list-style-type: none"> • Verbal abuse • Intimidation • Physical assault • Bullying • Defiance / Refusal • Leaving school grounds • Substance use • Dishonesty / Integrity • Phone or watch misuse • Technology misuse • Property damage • Repeated minors <ul style="list-style-type: none"> o 3 in one week o 10 in one term

TEACHER RESPONSE:

- Inform student –specific behaviour
- Complete Major Referral Form
- Send student to office

ADMINISTRATION ACTIONS:

- Review incident
- Problem solve with student
- Determine resolution/consequence
- Follow through on resolution / consequence
- Provide teacher feedback
- **Integris Entry & Parent Contact**

THIRD MAJOR OFFICE DISCIPLINE REFERRAL

- Parent meeting
- Complete referral for Tier 3
- Intervention to Student Services



IN AN EMERGENCY SEND RED DISK TO OFFICE FOR ASSISTANCE

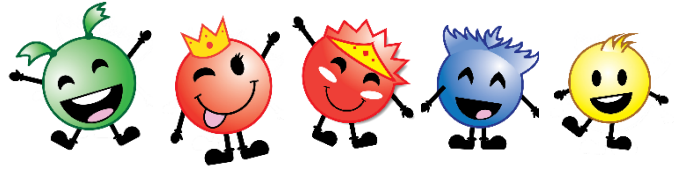
REPEATED MINORS

- o 3 in one week / 10 in one term

GOOD STANDING:
 All students start the school year with Good Standing. Maintaining this status requires upholding the Koorana SMART behaviour expectations.

LOSS OF GOOD STANDING:
 Students who lose their Good Standing will be ineligible for extracurricular activities until reinstated (minimum 10 days). A student may lose good standing if suspended, referred to the office for repeated Major Behavior (up to 3 times), or at administrative discretion.





Stage 2 - Notification Potential loss of Good Standing

Date: _____

Dear Parents/Carers,

I wish to inform you that your child _____ has received this Stage 2 Notification letter which places their Good Standing at risk. This is due to the following behaviour/s:

We have spoken to _____ about the above issues and the consequences of their actions. We will be meeting with them to discuss strategies to maximise the likelihood of their Good Standing being retained. We place a great deal of value on students retaining their Good Standing and look forward to working with you and your child to develop an effective plan to support them.

As noted in our Good Standing Policy, students who have lost their Good Standing are not eligible to participate in extra curricula activities such as whole-school and PBS reward days, Big Week Out days, incursions/excursions, class rewards, interschool sporting events and special occasions.

Yours sincerely

Notice of Stage 2 Notification Acknowledgement Slip

Student: (signature)		Date:
Read by: Parent/Carer (signature)		Date:

Please complete and sign the attached acknowledgement slip and return it to Administration within two days.



Stage 3 - Notification to Parents / Carers Loss of Good Standing

Date: _____

Dear Parents/Carers,

I wish to inform you that your child _____ has lost their Good Standing, due to:

As noted in our Good Standing Policy, students who have lost their Good Standing are not eligible to participate in extra curricula activities such as whole-school and PBS reward days, Big Week Out days, incursions/excursions, class rewards, interschool sporting events and special occasions.

After a minimum of 10 school days of monitored positive behaviour, your child's Good Standing will be reinstated.

During this period, your child will not be permitted to attend any activities, rewards or events.

If you wish to discuss this matter, please do not hesitate to contact the school to arrange a suitable time.

Yours sincerely

Notice of Loss of Good Standing Acknowledgement Slip

Student: (signature)		Date:
Read by: Parent/Carer (signature)		Date:

Please complete and sign the attached acknowledgement slip and return to Administration within two days.